Sanjay Gandhi College of Education RGC

Campus Cholanagar, Bangalore -32

Internal Quality Assurance Cell (IQAC)

Initiatives under Edu Skill Elevate Programme (ESEP): Strategic plan

2022-23

Date: 09.01.2023

S.N.	Initiative/Programme	Target Skills	In charge Teacher Educator	Timeline / Duration	
	/Activity				
1.	*Oral Communication Skills Value added Course on communication skills *Presentation skills *Language skills -LSRW		Dr. Jyotsna Sharma	35-40 Hours	
2.	Value added Course on ICT integration in Teaching, learning	*M.S. Word / M.S.Office * ICT enabled class & lesson design *ICT enabled Classroom Management System *Aesthetics of online teaching and learning *Online assessment , collaboration tools, virtual classroom and webinars attending	Dr. Sindhu V	35-40 Hours	
3.	Subject Wise workshops for designing Intelligent instructional Resources-Permanent	*Planning, designing and execution *Craftsmanship, creativity, imagination *Innovation, research skills, problem solving, *Collaboration, cooperation and negotiation *Leadership	Respective subject teacher educators Kannada- Smt. Shashikala I M Science – Mr. Srinath N Dr. Sindhu V Mathematics : Mr. Ravi K	5-7 Working days	

	Teaching Model		Social Science: Mr. Sandur Prasad	
	Designing		English: Dr. Jyotsna Sharma	
4.	Paper wise content enrichment programmes	*Subject specific content enrichment * Content analysis, content organization and preparation of content resource books, workbooks etc. * Peer teaching-presentation skills	All the teacher educators as per their pedagogy paper. Kannada-Smt. Shashikala I M Science – Mr. Srinath N Dr. Sindhu V Mathematics : Mr. Ravi K Social Science : Mr. Sandur Prasad English : Dr. Jyotsna Sharma	During the second semester
5.	School Readiness Programme'	*21st Century skills- collaboration, cooperation, problem solving, creativity, communication, constructivist teaching.	SECT -an outsourced company	5-7 Working days
6.	Celebration of Multicultural Day	*Cultural sensitivity, sensibility and responsibility	Dr. Latha Kumari R	One working Day
7.	Pre-internship and internship for the development of micro and macro teaching skills	Micro and macro teaching skills – *Writing instructional objectives. * Introducing a lesson *Illustration and explanation * Questioning /Probing questions * Using blackboard *Use of teaching aids *Skill of stimulus variation * Classroom management * Simulated teaching * Lesson closure	All the teacher educators as per their area of expertise. Micro and macro teaching skills — *Writing instructional objectives Mr. Ravi K *Introducing a lesson- Smt. Shashikala I M *Skill of explaining - Mr. Sandur Prasad * Skill of Probing question -Dr. Sindhu V * Skill of Using blackboard - Mr. Srinath N	AS per the schedule prescribed by BCU

			*Use of teaching aids - Mr. Ravi K *Skill of stimulus variation-Dr.Jyotsna Sharma * Classroom management- Mr. Srinath N * Skill of Illustrating with example- Mr. Srinath N * Simulated teaching-All the teacher educators in their papers * Lesson closure		
8.	Organization of various student association led celebrations and observances in the institution	*Planning, organization and execution *Report writing *Leadership * Collaboration, cooperation * Self-expression *Budgeting	All major activities	As per calendar	institutional
9.	Local visits to Special school	*Interaction with differently abled children *Team work * Growth mindset *Social skills *Empathy , understanding, sensibility and sensitivity	Mrs, Shashikala I M Dr. Jyotsna Sharma	As per calendar	institutional

Principal
Sanjay Gandhi College of Education
RGC Campus, Cholanagar, Hebbal,
R T Nagar (Post), Bangalore-560 032

Principal

Sanjay Gandhi College of Education B.Ed.

Minutes of staff meeting held on 09.01.2023 at the boardroom of SGCE

Agenda: EduSkill Elevate Programme (ESEP):

- > Introduction
- > Implementation
- > Roles and responsibilities
- ➤ Time line and benchmarks
- ➤ The chairperson presented a brief overview of EduSkill Elevate Programme (ESEP) signifying its objectives, relevance and contributory benefits in the preparation of future ready teachers. She emphasized that the age-old B.Ed., curriculum in itself may not be able to fulfill the needs of the stakeholders due to changed societal demands and expectation. There is a dire need to extend the curriculum from skill enrichment point of view and the EduSkill Elevate Programme (ESEP) spread across the two years B.Ed. course will be able to fill that need based gap between the age-old curriculum and contemporary academic needs.
- ➤ The cell members acknowledged the fact and appreciated the initiative vision towards quality escalation of the course . The committee also comprehensively chalked out the tentative programme ,its objectives , list of the to be focussed on skills : Pedagogical skills , content enrichment, 21st century skills, ICT skills etc.
- ➤ It was decided that the approved programme and activities under EduSkill Elevate Programme (ESEP) will be overseen bey an in-charge teacher educator under the guidance of the principal of the SGCE. However, it was also decided to consult the course /programme specific resource persons/ agencies to carry out the listed programmes meaningfully. In charge teacher educators were asked to prepare an action plan for the implementation of each activity allotted to them and get the approval of the same by the head of the institution.
- ➤ Roles and responsibilities of the all the events/ activities were discussed and allotted as per the area of interest and expertise. The committed resolved to conduct the ESEP as pilot level and asked the in charge teachers to look forward for the staff and students feedback for its effects and performance.

The meeting was attended by the following members:

Sl.No.	Name	Designation
1.	Dr Latha Kumari	Principal
2.	Mr. Ravi K	Asst. Professor
3.	Mr. Srinath N	Asst. Professor
4.	Dr. Sindhu V	Asst. Professor
5.	Dr. Jyotsna Sharma	Asst. Professor
6	Mrs. Shashikala I M	Lecturer

Minutes recorded by: Dr. Jyotsna Sharma

Asst. Professor, SGCE

Minutes approved by: Dr. R. Latha Kumari

Principal, SGCE

Principal
Sanjay Gandhi College of Education
RGC Campus, Cholanagar, Hebbal,
R T Nagar (Post), Bangalore-560 032

Principal

Sanjay Gandhi College of Education B.Ed.

Action Taken Report of staff meeting held on 09.01.2023

Agenda: EduSkill Elevate Programme (ESEP)

- > Introduction
- > Implementation
- ➤ Roles and responsibilities
- > Time line and benchmarks

S.N.	Initiative/Programme /Activity	In charge Teacher Educator	Timeline / Duration
1.	Value added Course on communication skills	Dr. Jyotsna Sharma Mr. Ravi. K	35-40 Hours
2.	Value added Course on ICT integration in Teaching, learning	Dr. Sindhu V	35-40 Hours
3.	Subject Wise workshops for designing Intelligent instructional Resources-Permanent Teaching Model Designing	Respective subject teacher educators Kannada- Smt. Shashikala I M Science – Mr. Srinath N Dr. Sindhu V Mathematics: Mr. Ravi K Social Science: Mr. Sandur Prasad English: Dr. Jyotsna Sharma	5-7 Working days
4.	Paper wise content enrichment programmes	All the teacher educators as per their pedagogy paper. Kannada- Mrs. Shashikala I M Science – Mr. Srinath N Dr. Sindhu V Mathematics: Mr. Ravi K Social Science: Mr. Sandur Prasad English: Dr. Jyotsna Sharma	During the second semester
5.	School Readiness Programme'	SECT -an outsourced company	5-7 Working days
6.	Celebration of Multicultural Day	Dr. Latha Kumari R	One working Day
7.	Pre-internship and internship for the development of micro and macro teaching skills	All the teacher educators as per their area of expertise. Micro and macro teaching skills –	AS per the schedule prescribed by BCU

		*Writing instructional objectives	
		Mr. Ravi K	
		*Introducing a lesson- Smt. Shashikala I M	
		*Skill of explaining - Mr. Sandur Prasad	
		Skill of Probing question -Dr. Sindhu V Skill of Using blackboard - Mr. Srinath N *Use of teaching aids - Mr. Ravi K *Skill of stimulus variation-Dr.Jyotsna Sharma	
		Classroom management- Mr. Srinath N	
		* Skill of Illustrating with example-Mr. Srinath N	
		Simulated teaching-All the teacher educators	
		in their papers	
		Lesson closure	
8.	Organization of various student association led celebrations and observances in the institution	All major activities	As per institutional calendar
9.	Local visits to Special school	Smt. Shashikala I M Dr. Jyotsna Sharma	As per institutional calendar

Principal
Sanjay Gandhi College of Education
RGC Campus, Cholanagar, Hebbal,
R T Nagar (Post), Bangalore-560 032

Principal