

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	SANJAY GANDHI COLLEGE OF EDUCATION
1.2 Address Line 1	RGC CAMPUS, CHOLANAGAR
Address Line 2	R T NAGAR POST
City/Town	BANGALORE
State	KARNATAKA
Pin Code	560032
Institution e-mail address	principalsgce@gmail.com
Contact Nos.	080-23545552
Name of the Head of the Institution:	Dr. R. LATHA KUMARI
Tel. No. with STD Code:	080-23545552
Mobile:	9845807425

Name of the IQAC Co-ordinator:

Sri. Sandur Prasad

Mobile:

9449245626

IQAC e-mail address:

principalsgce@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KACOTE18190

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/11/A&A/45.1 dated 19th January 2016

1.5 Website address:

www.sgce.rgcgroup.org

Web-link of the AQAR:

<http://sgce.rgcgroup.org/noticeboard/AQAR 2017-18>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.63	2016	18/01/2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

06.03.2013

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ 28.12.2020
- ii. AQAR _____
- iii. AQAR _____
- iv. AQAR _____

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(NCTE)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

BANGALORE UNIVERSITY,
BANGALORE

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="03"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty	<input type="text" value="1"/>
Non-Teaching Staff	<input type="text" value="1"/>	Students	Alumni	<input type="text" value="1"/>
			Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

<ul style="list-style-type: none">• Seminar on “Traditional VS Modern Curricular Practices”• Workshop on ‘Research Methodology and Anti plagiarism software for faculty members and students’
--

2.14 Significant Activities and contributions made by IQAC

- | |
|---|
| <ul style="list-style-type: none">• Academic Calendar for the session was more holistic in approach and it’s successful implementation was monitored by IQAC.• Initiated Outreach Programs such as Kannada Sahitya Sammelana organized at Mysore, Local visit to Venkatappa Art gallery, Modern art Gallery, Janapada Loka and participation in cultural events organized by RT Nagar Public Library, School Exhibition.• Organized Social Responsible activities like special education workshop at college, visits to Deepika school and School of visually impaired, Chandrasekhar institute of speech and hearing.• Attended FDP programs by faculty members for state level workshop on “Action research” at Sarvagna College of Education Bangalore and national level Workshop on NCTE at Kamalassery, Kerala.• Teacher educator undertook action research on “Reducing the error in balancing the chemical equations among few 9th standard students”• Advance learners undertook action research on “Effect of concept mapping on teaching science at secondary level”• Alumni Association organized intercollege competitions, contributed poems and articles for magazine “Dhruthi”.• Women Redressal Cell celebrated Mother’s Day.• Science club in collaboration with Agasthya foundation organized workshop to prepare best self-made teaching aids out of waste materials to bridge the skill gap. |
|---|

- Science club initiated science fest which include Science quiz, movie shows, exhibition, essay writing competition, documentary show on science and scientist.
- Initiated training for NAS Examination
- Innovative approaches used– Concept Map, 5 E model, Mock Parliament, Buzz Session, Jig saw technique in teaching, Laboratory method of teaching in mathematics, Self learning, collaborative learning.
- Student teachers were trained to prepare content resource book, workbooks, dictionaries, teaching modules.
- A feedback system has been in place wherein the students submit their feedback through questionnaire.
- Dental health camps in the local villages in collaboration with Rajiv Gandhi Dental College, Bangalore

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Calendar of events and action plan for the academic year 2017-18 is enclosed herewith.	

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Suggestions were implemented and incorporated

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.Ed (01)			02
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1, B.ED
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revised for the academic year – 2015-17 Two – Years B.Ed. course

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	08	3		1	4

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0				0		0		0	

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		05	09
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Institution adopted the following Innovative Practices:

Concept Map, 5 E Model, Mock Parliament, Buzz Session, Jig Saw Technique in Teaching, Laboratory Method of Teaching in Mathematics, Self Learning, Collaborative Learning

2.7 Total No. of actual teaching days during this academic year

221

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

.....

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

2.10 Average percentage of attendance of students

95%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed (2015 -17 batch, 4 th sem)	45	45				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC has taken initiation to restructure the action plan and feedback formats
- Helped in preparing semester wise/subject wise action plan
- Developed various modules on innovative methods of teaching and learning and its practice in teaching and learning process
- Monitored and Evaluated the innovative practices implemented by teacher educators.
- Question banks prepared by faculty members for excellent academic performance.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7			
Technical Staff	2			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Organized Inhouse Seminar “Traditional VS Modern Curricular Practices” on Research topics
- Conducted workshop on ‘Research Methodology and Anti plagiarism software for faculty members and students’
- Encourages the faculty members to write research articles
- Faculty attended workshop on Action Research and its application in teacher education program

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF .. SRF .. Project Fellows .. Any other ..

3.21 No. of students Participated in NSS events:

University level .. State level ..
National level .. International level ..

3.22 No. of students participated in NCC events:

University level .. State level ..
National level .. International level ..

3.23 No. of Awards won in NSS:

University level .. State level ..
National level .. International level ..

3.24 No. of Awards won in NCC:

University level .. State level ..
National level .. International level ..

3.25 No. of Extension activities organized

University forum .. College forum 4
NCC .. NSS .. Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organization of dental health in the community in collaboration with Rajiv Gandhi College of Dental Sciences.
- Sensitizing students to ecological , environmental, cultural and social issues through the observance of national and international days of significance such as World Environment day, Dr. Bhimrao Ambedkar Jayanti , Vivekananda Jayanti Kannada Rajyothsava, Mathematics day, Kuvempu Jayanti, Republic Day, Independence day etc.
- Organised local visits to Deepika special school, Janapada Loka , School for Visually Challenged , Dr. S.R. Institute of Speech and Hearing,
- Conducted a workshop on Waste Management.
- Conducted workshop on “special education, its need and relevance in teacher training curriculum”
- Local visit to an exhibition on ‘TLM prepared by the students of Sukurupa School’ run by an NGO.
- Organised Community Living Camp at Anne Besant Park, Doddaballapur .
- Organised village survey, street plays, Swachta Abhiyan in local villages.
- Distribution of saplings to local community.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres			
Class rooms	04			
Laboratories	03			
Seminar Halls	01			
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.		Purchased Bio-metric instrument	By Management	29500
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		Library books		29803

4.2 Computerization of administration and library

- The student teachers' profile is prepared by the office staff which consists of required information about the student teachers of that academic year.
- Alumni Students details are maintained
- The financial transactions are recorded using the software, tally which gives information about the cash book, day book, income and expenditure.
- Library is computerized. The institution is using e-granthalaya software for automation of the library. e-granthalaya has features like Books acquisition, cataloguing, circulation, member registration, issue and reserve, return and renew, locating the book, stock verification etc.,

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8696	1248200	133	20900/-	8829	1269100
Reference Books	2438		00		2438	
e-Books	N List available	5000			N List available	5000
Journals	12		00		12	6200
e-Journals	N List available				N List available	
Digital Database	-					
CD & Video	135	10000	00		135	10000
Others (specify) Encyclopaedia	29 sets		00		29 sets	
Bound volumes	160		00		160	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centre	Computer Centre	Office	Departments	Others
Existing	37	20	available	available	available	03	7	7
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet is provided to all the computers to enhance the accessibilities
- Add on Certificate Course organized for students
- Use of multimedia and internet resources for teaching and learning
- Teaching basic computer skills for the beginners
- Provided special training for Kannada medium students to learn Kannada typing using Kannada Nudi
- Formation of WhatsApp group for easy access of students

4.6 Amount spent on maintenance in lakhs : (2017-18 B/S)

i) ICT	0
ii) Campus Infrastructure and facilities	1.50
iii) Equipment's	0.29
iv) Others	0.30
Total :	2.09

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Formation of student association
- Formation of institutional clubs and committees,
- Organizing Personality Development programs
- Guest Lectures on ‘Teacher as the catalyst in national growth and development’ and ‘Oral Hygiene Practices’
- Campus Placement for 4th semester students
- Guidance and Counselling services to needy students
- Organizing mentoring and remedial sessions

5.2 Efforts made by the institution for tracking the progression

Through internal test and University examination, observation of their participation in various curricular and cocurricular, conducting various competition inter and intra college, regular assessment by the teachers, assessment by the peer. Observation of Participation in club activities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1 st year : 38 (2016-18)			
2 nd year : 45 (2015-17)			

(b) No. of students outside the state

13

(c) No. of international students

NIL

Men	No	%	Women	No	%
	21	25%		62	75%

Last Year (2015-16)						This Year (2016-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
13	06	03	22	01	45	24	02	02	09	01	38

Demand ratio

Dropout % : 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Conducted the TET training programme by the faculty members.
- Trained students for general mental ability aptitude test and in General English
- Providing list of online access for students for additional preparation
- Library procures competitive examination books and previous years question papers of TET.

No. of students beneficiaries

25

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	1	UPSC	<input type="text"/>	Others	8

5.6 Details of student counselling and career guidance

- Established students counseling cell, regular visit by the counselors and conduction of counselling sessions once in a month through guidance and counseling cell.
- Placement and Consultancy Cell organized a Workshop through ICT integrated program to design a Curriculum Vitae.
- Remedial classes are conducted to support the academic progress of the weak and needy students.
- Need based academic guidance throughout the program and across all the activities and subjects.
- Counseled two students to resolve their personal conflicts.

No. of students benefitted

30

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	25	08	25
Campus placement at SGCE for 2015-17, 4 th semester students conducted.			

5.8 Details of gender sensitization programme

Creating gender sensitivity through curricular activities in the regular classes of the paper Gender, School and Society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	36	405609
Financial support from other sources	01	20000
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- To fix malfunctioning of few computers in the ICT lab
- To update window version to 10.0.
- To install UPS for uninterrupted functioning of computers in the ICT lab.
- To install projectors in classrooms.
- To replace uncomfortable chairs in the classroom.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Excellence in competencies and value based teacher education

Mission:

To provide sustainable qualitative value based teacher education to meet the needs of the stakeholders in the current challenging social and educational system.

6.2 Does the Institution has a management Information System

Yes, the institution has the Management Information System in storing the information related to the academic and administrative aspects.

- The student teachers profile is prepared by the office staff which consists of required information about the student teachers of that academic year.
- The financial transactions are recorded using the software, Tally which gives information about the cash book, day book, income and expenditure.
- Library is automated
- Soft copies of different committees, allotment of students for different activities, time table, calendar of events, criteria for assessment, internal assessment etc., are maintained.
- Alumni and placement database is also maintained in the softcopies.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Apart from the syllabus teachers have also provided good learning experiences on the topics which are significant for their profession in future by organizing extra-curricular activities, lectures, practical activities, seminars, group discussion etc., and each teacher has provided the extracurricular activities during the semester apart from the syllabus prescribed by the Bangalore university.

6.3.2 Teaching and Learning

Different strategically approaches are adopted by Teachers. Teachers have adopted different innovative practices for teaching. Some teachers have also developed new strategical methods and action research was conducted with the assistance of the student teachers in order to reduce the error in teaching learning process. Collection of web links for the entire curriculum of 3rd and 4th semester.

6.3.3 Examination and Evaluation

As per the requirement of the university, theory and practical examinations and internal assessment were conducted. Unit wise tests were conducted by all the teachers for all the subjects and for the skill assessment and other practical activities assessment rubric was prepared by the teachers and based on the rubrics assessment were done and feedback were given.

6.3.4 Research and Development

The college has established the research unit in order to promote research spirit among the student's teachers. Accordingly in the 3rd semester we make the students to take up action projects as part of their curriculum requirement. Action research proposal should be prepared by the students before taking the projects. Orientation on process of collection of data, research techniques, was conducted. Seminars related to research aspects were also allotted to students in order to update about the recent technological developments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Every year we conduct Library Saptaha and teachers take the students to different state and central libraries and train them to maximum utilization of library resources and every week library periods are allotted for reference. Library is also upgraded by the inclusion of recent books related to education and technology. SC/ ST Book bank facility is available.

6.3.6 Human Resource Management

Under the faculty development programme orientation and workshops are organized for the proper implementation of two years B.Ed., course. In house seminars were conducted on various professional development topics. Technical training were given to office staff on Management of files, software usages, accountancy, etc., Regular meetings were conducted for sharing ideas.

6.3.7 Faculty and Staff recruitment

The college has got full-fledged Teaching and Non-Teaching faculty as per the NCTE and Bangalore University regulations.

6.3.8 Industry Interaction / Collaboration

Collaboration with sister concern institution such as dental college, Institute of Technology and Medical hospital

With the help of sister concern institutions to organize celebrations of national festivals, ethnic day, Rajyothsava day

6.3.9 Admission of Students

Admission has done based on the merits. admission cell was established in the institution for maintenance of fare admission process and 75% of the intake is allotted by the Government. 25% admission made by the Management.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Scholarships were provided by SC/ST/OBC by social welfare department

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes /No	Agency	Yes /No	Authority
Academic	√	Jt. Director of Collegiate Edn..	√	Management and Principal
Administrative	√	K V Jiji Mon Chartered Accountant	√	Chief accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

Alumni association conducts every year inter college competitions and participate in the inaugural function of the course every year apart from this they will be called as jury for the various competitions held during the academic year for the B.Ed trainees. Demonstration lessons and informal meetings on the practical issues were discussed with the faculty members by the alumni's who are working in various schools. Contribute articles/poems to college magazine "Dhruthi"

6.12 Activities and support from the Parent – Teacher Association

Once in a year parent teachers meeting conducted.

6.13 Development programmes for support staff

Orientation on maintenance is provided to supporting staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our institution is situated in the eco friendly campus which has several trees , medicinal plants, aesthetic plants, separate department is assigned to maintain and supervise to protect the environment. The campus is full of greenery with a small fountain, both the faculty members and the students are provided training to protect as well as to maintain the eco-friendly environment of the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Conducted ‘Science fest’ in the institution which includes science exhibition, movie shows, essay writing, documentaries etc., involving nearby schools.
- Organizing social science club in the institution and conducting visits to community resource centers to acquire information for the development of social science resources
- Conducted workshop on the preparation of low cost teaching learning material in science in association with Agasthya Foundation.
- Promoting the students for their involvement in extended activities within and outside the campus and assigning additional credits under the guidance of faculty members

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the activities are carried out as planned in IQAC. The calendar of events for each semester is planned accordingly all the activities are executed and action taken report is submitted to the respective committees and Cells. Annual report of each semester is prepared.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Publishing Magazine and circulating the magazine to schools which mainly displays the activities conducted by the student trainees in the institution that focuses our students hard work, creativity and talents.
- Remembrance and birthday Celebrations of eminent personalities to inculcate values in students

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Observing the days of environmental significance such as World Environment Day, Save water.
- Tobacco & smoking free campus
- Plantation in the campus.
- ‘Swachta’ campaign/ event in the nearby villages.
- Litter free campus and keeping campus cleaning

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Value added programme during seminar and other activities.
Faculty members perusing Ph.D.
NAAC B+ Grade institution
Eco-friendly and amicable working atmosphere.

8. Plans of institution for next year

Library enrichment with specific mention to the SC/ST book bank and the additional resources of CTET and KTET examination
Enhancing community participation through the organization of “ community development drive”
Personality development programs for staff and the students
Gender sensitization programs under women redressal cell

Name : Sri. Sandur Prasad

Signature of the Coordinator, IQAC

Name : Dr R Latha Kumari

Signature of the Chairperson, IQAC
